Residential Building Permit

Application Instructions - Please fill this form out completely and submit all required information.

Submittal Requirements: *Site plan drawn to scale *Set of plans *Address Verification Letter (New home)

PROPERTY INFORMATION

PERMIT NUMBER: _____

Property Address: _____ Parcel Number: _____

Subdivision: _____ Lot Number: _____ Block: _____

You will be required to obtain and submit an address verification letter on all new residential homes from Benton County 911 Addressing prior to submitting your permit. They can be reached by calling 479-271-1085.

BUILDING INFORMATION

Class of Work: New Home ☐ Addition ☐ Remodel ☐ Detached Garage ☐ Accessory Structure ☐
Fence ☐ Pool ☐ Storm Shelter ☐

Total Sqft: _____ Heated Sqft: _____ No. of Stories: _____ Valuation of Work: $_____

Is this property on Septic? Yes ☐ No ☐ **If yes - Provide copy of perc test*

Does this property have a variance? Yes ☐ No ☐ **If yes – provide copy of signed variance*

Description of Work: _____

_____

_____

OWNER INFORMATION

Owner Name: _____ Phone Number: _____

Address: _____ City/State: _____

CONTRACTOR INFORMATION

Company Name: _____ Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Email Address: _____ Phone Number: _____

Separate permits are required for plumbing, electrical and mechanical. This permit becomes null and void if work or construction authorized is not commenced within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced. I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

_____
Signature of Owner, Contractor   Date

OFFICE USE ONLY: Cash ☐ Credit Card ☐ Check ☐ Check #_____ Total Due: $_____