Pavilion Reservation Form

Contact Person: _____

Phone #(s): (_____)-_____-_____ (_____)-_____-_____

Email: _____

Reason for Reservation: _____

Pavilion: ☐ Olive St. ☐ Tower ☐ Clark (Lake Atalanta)
☐ Railyard (Upper Level) ☐ Railyard (Lower Level)

Date: _____ / _____ / _____ **Time:** _____ : _____ to _____ : _____

Rental Fee: $_____._____ *(received at time of reservation)*

Deposit: $75.00

$75.00 clean-up-deposit required for all pavilion reservations

Total: $_____._____

**If paying deposit by check, write separate from rental fee*

Rental Fees:

Olive St. & Tower

- $15/hr.
- $75/day

Clark & Railyard

- $30/hr.
- $100/day

PLEASE READ AND INITIAL BELOW:

Reservation of this pavilion includes exclusive use of covered space directly under pavilion. Any surrounding playground, restrooms, parking lot or open space will remain open to the public and is not included in this reservation.

INT: _____

If paying by check, how would you like the deposit returned?

- Pick up the deposit check ☐
- Have the deposit check mailed back ☐
- Shred the deposit ☐

Any special needs or request?

Signature: _____ **Date:** _____/_____/_____