

The Airport Commission met in regular session Tuesday, July 30, 2019 at 4:01pm. The meeting was called to order by Vice Chairman Crafton.

MEMBERS PRESENT: Bob Crafton, Mark Fryauf, Clyde Tempel, Gary Jackson

OTHER PRESENT:

David Krutsch, Airport Manager; Mark Kruger, City Council; Adam White, Garver; Linda Jennings, BLA; Paul Tempel, David Hawkins.

ACTION ON MINUTES:

Because there was no quorum at the June 20, 2019 meeting, no business was conducted. A meeting record reflecting the date, time, and attendance was prepared.

FINANCIAL REPORT:

Flowage Fees: were up 15.4% for the month, 9.2% for the year on strong activity in May. Krutsch stated he expects to see, based on preliminary results for June, some moderation in June and July.

Account 48050, Federal Grant Revenue: revenue of \$399,381 for the month reflected the final reimbursement for the closeout of the AIP 36 Construct Taxilane-Apron project. Krutsch noted the differential between the year-to-date and budgeted revenue reflects the underruns in the final project quantities. We will not receive the remainder of that revenue because we did not have the corresponding expense.

Krutsch stated it is the end of the second quarter, and we are doing fine on all of the accounts. It has been fairly light on most major expense accounts. There are a few projects that we have not gotten to yet. We are hoping to get to those in the back half of the year.

MANAGER'S REPORT:

Krutsch briefed the Commission on the status of the PAPIs. Krutsch stated the PAPIs were shipped back to the manufacturer for repairs. They were back in service at the end of last week. We received feedback from one aircraft that we might have an issue (RWY 20 PAPI). Krutsch discussed efforts to verify operation of the PAPIs and solicit additional feedback from pilots, next steps including additional testing that could be required, and answered questions from members of the Commission. Krutsch said if necessary, we will take them out of service again. White discussed the manufacturer's recommended field testing procedure. White indicated he did not see any indication that the manufacturer would not honor their promise to cover the expense of removing and reinstalling the PAPIs. Krutsch said we have not received any feedback on the RWY 2 PAPIs this is for the RWY 20 PAPI only. We did have other aircraft on Friday that indicated they were functioning properly. Krutsch stated that is the reason, before we jump too far ahead, we want to try to get some additional corroboration.

Krutsch: we had a Young Eagles event at Beaver Lake Aviation on Saturday the 13th. It went well. We were able to use the new Taxilane-Apron for the event traffic. I thought it worked really well with the number of children that attended versus the aircraft available for the rides. The second Saturday brunch was held simultaneously. A lot of the parents and children stayed for the brunch. I believe we had 55 or 60.

Krutsch: we had a tour group from the Rogers Historical Museum Explorers program last Friday. It was a good event as well.

OLD BUSINESS: None.

NEW BUSINESS:

- 1) Rejection of bids received on July 24, 2019 for the Reconstruct Taxiway Project

Krutsch discussed the bid results. We received one bid and it far exceeded our available funding. We need to formally reject bids. Krutsch discussed two options being pursued, a rebid with modifications and potentially combining the project with a larger project in 2020. Krutsch indicated the next bid opening will be on August 9. Krutsch stated in essence we are going to loosen up some restrictions on the project. Krutsch answered questions from members of the Commission and detailed some of the changes planned for the rebid. Krutsch said we have until August 12 to decide which way to proceed. White discussed feedback received from contractors and outreach to contractors to encourage as much interest as possible for the rebid. Krutsch and White discussed some of the changes that will be incorporated in the rebid to provide additional flexibility. Krutsch and White also discussed the potential for post bid negotiations under the terms of the contract. It was suggested that the August 12 meeting be moved to earlier in the day due to coordination with FAA. Krutsch asked if 10:00am was acceptable. Members of the Commission in attendance responded affirmatively. Krutsch said he would coordinate.

Motion to reject the bids by Jackson. Second by Tempel.

Roll Call: Unanimous-Yes. *Motion carried.*

- 2) Consideration of contract amendment with Garver, LLC, construction phase services: Reconstruct Taxiway Project- FAA
- 3) Consideration of contract amendment with Garver, LLC, construction phase services: Reconstruct Taxiway Project- ADA

Krutsch: the first item is for the FAA portion predicated on our original 75 day schedule which may vary, and if so, we may need to come back with a minor amendment. The next item is the same thing for the State project portion of the work. The separate amendments are necessary for administrative and audit purposes. We are proposing part-time resident project representative services. The cost is predicated on 15 hours per week for the FAA project and 5 hours per week for the State. The first amendment is the FAA and the second is the State.

Motion to approve the contract amendments by Tempel. Second by Jackson.

- 2) Garver, LLC contract amendment-FAA: Roll Call: Unanimous- Yes. *Motion carried.*
- 3) Garver, LLC contract amendment-ADA: Roll Call: Unanimous- Yes. *Motion carried.*

OTHER BUSINESS:

COMING EVENTS:

Krutsch: The IDK Café's next second Saturday Brunch will be August 10.

Motion to adjourn by Jackson. Second by Tempel.

The meeting was adjourned at 4:43pm.