

The Airport Commission met in regular session Monday, April 9, 2018 at 4:00 P.M. The meeting was called to order by Chairman Hobbs.

**MEMBERS PRESENT:**

Ray Hobbs, Bob Crafton, Gary Jackson and Clyde Tempel.

**OTHERS PRESENT:**

David Krutsch, Airport Manager; Jeanine Johnson, City staff; Linda Jennings, Beaver Lake Aviation; Mark Kruger and Jerry Carmichael, City Council Members; Ben Perea and Adam White, Garver LLC.

**ACTION ON MINUTES**

Motion by Jackson, second by Tempel to approve the minutes of March 12, 2018 as submitted. **Voice vote: Yes-Unanimous. *Motion carried.***

**FINANCIAL REPORT:**

Airport Manager David Krutsch: SUT revenue was down 9% for the month; however, it remains up 1.3% year-to-date.

Krutsch: flowage fees were down 4.7% for the month, 12.9% year-to-date. There was considerable improvement from the double-digit decline from the previous month. April has trended positive thus far.

Krutsch: Account 48050 Federal Grant Revenue- the \$4,107 posted in March represents the FEMA reimbursement for the fence repair at the north end. This was a 75% grant.

**MANAGER'S REPORT:**

Runway Project (AIP 35): Krutsch briefed the Commission on the status of the PACS and SACS. Garver has received comments from NGS. The installation of the primary survey point located by the wind sock was approved. NGS is questioning the installation of the two secondary points at the ends of the runway on the drainage structures. White said he sent additional details on the depth of the boxes to NGS. White stated the monuments can be set upon confirmation. Krutsch stated once this project is closed, application can be made to the FAA for administrative and financial closeout. Krutsch stated a \$400,000 grant from the Arkansas Department of Aeronautics is anticipated following closeout.

Construct Taxilane-Apron Project (AIP36): Krutsch distributed handouts at the beginning of the meeting regarding this project. Krutsch briefed the Commissioners on the construction process and temporary impacts to customers. Krutsch anticipated construction to begin April 23. Krutsch also addressed safety concerns, construction traffic details, and answered questions about storm water drainage.

Krutsch reported most of the rip rap installation is complete on the check dam at the north end of the field.

Krutsch reported that the replacement work truck approved in the 2018 budget should be in later this week. The truck approved in the 2017 budget and ordered last year is delayed. There is no build date available at this time.

Krutsch: surge protector devices were added for all electric gates as well as the new sign. The Street Department electricians have been researching new products to assist with traffic signals and have received positive feedback from others on use of these devices. The surge protectors are located in the service panels. The cost is approximately \$75 to \$80 each.

Krutsch: there have been no leaks since the repair of the control tower windows. Due to weather conditions, the remaining windows have not been re-sealed. This project will be completed in house.

Krutsch: the Civil Air Patrol Model Rocketry Program was held on March 22, 2018. The local CAP Cadets will compete in the national program. Launches were coordinated with the tower.

Krutsch: the conduit has been installed for the new alert notification system between Fire Station 3 and the control tower. The cable installation should be completed in the next couple of days. IT will install the software on the City's network. Written protocols will need to be completed for the operation of the system.

Krutsch: staff mobilized for snow and ice removal operations overnight on Friday, April 6. The runway surface froze and required deicing. There were no delays with early morning departures on Saturday. We have approximately 8 to 9 metric tons of deicer remaining.

#### **NEW BUSINESS:**

##### **FAA NDB/LOM site lease**

Krutsch briefed the Commission on the termination of an FAA site lease and potential disposal of a .5 acre tract of land located north of the airport. The property has been used for FAA navigational aids including the Nondirectional Beacon (NDB) and Locator Outer Marker (LOM) for the ILS. In 2015, the FAA issued notice that the NDB approach would be decommissioned. Krutsch said he is investigating the potential for any future need with FAA. Krutsch asked the Commission for permission to sell the property if there was no future need identified. Krutsch indicated he has contacted Jennifer Waymack, Senior Staff Attorney, regarding the procedure for the disposal. All FAA equipment has been removed. If the property was obtained with AIP Funds, 90% of the proceeds will likely be returned to the FAA. If the property is not sold, then it could become a liability and have to be maintained. Motion by Tempel, Second by Jackson to authorize Krutsch to sell the property if no future need is identified. **Voice Vote: Crafton, Hobbs, Jackson, Tempel-Yes. Motion carried.**

#### **COMING EVENTS:**

Krutsch mentioned there would be a Textron Aviation Display on Wednesday, April 18, 2018 from 10:00 a.m. to 2:00 p.m. Two aircraft models will be on display at Beaver Lake Aviation.

Motion by Tempel, second by Hobbs to adjourn. **Voice vote: Yes-Unanimous. Motion carried.**  
Meeting adjourned at 4:45 p.m.