

The Airport Commission met in regular session Monday, February 11, 2019 at 4:00 p.m. The meeting was called to order by Chairman Hobbs.

Members Present:

Bob Crafton, Ray Hobbs, Gary Jackson, Clyde Tempel and Jerry Vest.

Others Present:

David Krutsch, Airport Manager; Jeanine Johnson, City Staff; Linda Jennings, Beaver Lake Aviation (BLA); Mark Kruger, City Council Member; Jerry Carmichael, City Council Member, Adam White, Garver; and Alex Golden, Arkansas Democrat Gazette.

Action on Minutes:

Motion by Jackson, second by Tempel to approve the minutes from January 14, 2019 as submitted.

Voice Vote: Yes-Unanimous. **Motion carried.**

Financial Report:

SUT: Krutsch is continuing to review the skewed revenue numbers for a resolution.

Flowage Fees: Flowage fees were up 16.9% for January.

Account 48000-Building and Grounds Rental: All but one outstanding annual lease invoice has been paid.

Account 48010-Customs Revenue is tied to Account 70745-Customs Expense. The amount posted for January represents the quarterly and miscellaneous invoices.

Account 48050-Federal Grant: Krutsch stated the expense of \$400,211.00 is tied to the Account 81136 for the Taxilane-Apron project in the amount \$444,678.45.

Manager's Report:

Krutsch stated construction was completed on the AIP 36 project. There are a few minor items to be addressed. Staff is working with Garver to complete the final quantity review, final payment, and the close-out process.

Insurance for the T1-hanger has been resolved. Krutsch said the policy will stay with the existing insurer for 2019. Prorated invoices will be sent to other hanger tenants in February.

Krutsch and White distributed information and discussed the airport layout drawing update. Krutsch said the FAA commented on the alignment of the ingress and egress taxilanes to the future west-side apron that has been shown on the ALD for numerous years. Krutsch said a design standards change occurred several years ago that precludes the straight-in alignment, but revision has not been a priority as it is essentially a placeholder for future aeronautical development. The Commission gave the approval for Krutsch and Garver to make the decision regarding the change in alignment.

Krutsch discussed a potential hangar development and related need to expedite a plan for utility extensions. Krutsch stated he plans to use budgeted 2019 engineering/planning funds to develop and coordinate a plan with Garver and the utilities.

IDK Café: The monthly Saturday brunch was moved to the 2nd Saturday of the month. In January, despite the cold weather, there were approximately 30 in attendance with 5 aircraft.

Krutsch stated there were four or five winter weather events since the last meeting, mostly minor icing and light snow. Krutsch discussed the procedures and preparation for winter events. Krutsch discussed the timing challenges and limitations of using solid deicer for light freezing rain / freezing drizzle events and the growing need to explore adding liquid runway deicer capability. The Commission recognized the service of all the staff,

and Linda Jennings in the coordination with Beaver Lake Aviation and Walmart. Jennings reiterated the importance of Krutsch remaining in constant communication with tenants.

In response to questions from the Commission, Krutsch stated the two highest priority needs are currently a liquid sprayer and high speed runway broom with air blower. Krutsch also thanked the City Council and Frankie Gyll in the assistance of purchasing the surplus equipment in 2017.

Old Business:

Election of Officers: Each member of the Commission received a ballot. Motion by Temple, second by Vest for the current Commissioners to remain in effect. **Roll call vote: Unanimous-Yes.**

New Business:

Krutsch stated in December the Commission authorized the Professional Services Negotiating Committee to negotiate a contract with Garver for the Reconstruct Taxiway project. The process has been completed. Krutsch explained two contract amendments were required to administratively and financially separate the AIP eligible and ineligible elements. Krutsch also discussed potential scenarios related to the bidding process. A copy of the proposed Council Resolution was provided to the Commission. Motion by Temple, second by Crafton to recommend the Resolution to City Council amending FY2019 Budget and Authorizing Design Phase Services Contract Amendments with Garver, LLC for Reconstruct Taxiway Project, and contract with DBE Plans and Goals Preparation Services for DBE Plan and Goals update. **Roll call vote: Unanimous-Yes.**

Coming Events:

Mayor Hines will present the State of the City Address on Tuesday, February 26, 2019 at 6:00 p.m. The Chamber reception will begin at 5:00 p.m.

An AOPA Safety Seminar will be held at Beaver Lake Aviation on Wednesday, March 13, 2019 beginning at 7:00 p.m. The topic will be backcountry flying.

City offices will be closed in observance of President's Day on Monday, February 18, 2019.

Motion by Hobbs, second by Jackson to adjourn. Voice Vote: Yes-Unanimous. **Motion carried.**

Meeting adjourned at 4:49 p.m.