

The Airport Commission met in regular session Monday, January 14 at 4:00 p.m. The meeting was called to order by Chairman Hobbs.

Members Present:

Bob Crafton, Ray Hobbs, Gary Jackson, Clyde Tempel and Jerry Vest.

Others Present:

David Krutsch, Airport Manager; Jeanine Johnson, City Staff; Linda Jennings, Beaver Lake Aviation (BLA); Stephen Ricker, Beaver Lake Aviation (BLA); and Jay Brain, Arkansas Department of Aeronautics; Mark Kruger, City Council Member.

Action on Minutes:

Motion by Chairman Hobbs, second by Tempel to approve the minutes from December 17, 2018 as submitted. Voice Vote: Yes-Unanimous. **Motion carried.**

Financial Report:

SUT: Krutsch is continuing to review the sales and use tax revenue.

Flowage Fees: The fees were down 5.5% for the month; up approximately 0.3% year-to-date reflecting November activity. December was stronger than anticipated, and we are expecting a double digit increase for January 2019.

Account 70155-Building and Grounds Maintenance: charges include approximately \$3,400 for a replacement overhead bay door for the shop building and \$2,700 for the crack sealing rental equipment noted last month.

Account 70160-Equipment Maintenance: The bulk of the charges were for the semi-annual airfield electrical and generator preventive maintenance services. The two new PM agreements were budgeted for 2018. \$5,000 was added to last year's budget to replace some of the deteriorated airfield guidance signage panels. However, this may be incorporated in a 2022 AIP project and has been temporarily deferred.

Account 70335-Planning Expense: Krutsch stated the December expense reflects cost associated with preparation of cost estimates and exhibits for the CIP update.

Account 70135-Natural Gas Utilities: We were over budget slightly due to cold weather in the first part of the year and colder than normal November.

Account 70745-Customs Expense: Customs expenses were under budget due to the timing of expenses and revenues. Will likely see the reverse in 2019.

Account 80100-Capital Expenditures: Expenses reflected completion of the outfitting for the new trucks, radio equipment, lighting, etc.

Account 70015-Uniform Expense: Slightly over budget due to a new full time employee and replacement of winter gear.

Overall, O&M expenses were approximately 19% under budget for the year.

Account 81136-Taxilane-Apron Construction: There has been one additional construction payment not reflected in the December 31 financials. The balance of the project budget will be a carry-over item for the 2019 budget.

Manager's Report:

Krutsch introduced Commissioner Jay Brain with the Arkansas Department of Aeronautics. Mr. Brain distributed a handout to the Commissioners and discussed the financial status of the Department's special revenue fund used to provide State grants to Arkansas' Airports. Mr. Brain also provided a current copy of the State grant classifications. Mr. Brain commended Krutsch and the Commission for their dedication and for being well respected by the Commission and Department of Aeronautics staff.

The airfield sign repairs with the LED conversion kits have been completed.

Annual ground lease invoices were issued in December. Approximately 30% of the payments have been received.

AIP 36 Taxilane –Apron Project: The new Taxilane-Apron was opened to aircraft traffic on January 11. Repairs to the haul roads were also completed last week. Restoration of the staging area and demobilization are nearing completion. Krutsch invited members of the Commission and audience to join him to tour the new Taxilane-Apron after the meeting.

IDK Café: Approximately 225 attended the free holiday brunch held on December 21, 2018. Linda Jennings and the Beaver Lake Aviation team assisted with decorations, meeting room staging, and logistics. Krutsch thanked Linda and her team for their efforts. Commissioner Jackson stated he attended the event and commended the IDK Café and BLA for hosting.

Krutsch congratulated Linda Jennings and the Beaver Lake Aviation team for being ranked 32nd in Fltplan.com's 2018 Pilot's Choice Awards. This national award is quite an honor and receives nationwide exposure. BLA is also the featured FBO on Phillips66 Aviation's web site for January, garnering more national publicity.

BLA also completed installation of an automatic sliding door for the west entrance to the FBO. Patrons will have direct access to the new Taxilane-Apron.

The election of officers will be held as customary next month at the February 11, 2019 meeting.

Coming Events:

IDK Café: Beginning in February 2019, the monthly Saturday brunch will be held on the 2nd Saturday of each month. The change was due to a conflict with other events. The cost has been lowered to \$7.00 plus tax.

City offices will be closed in observance of Martin Luther King Day on Monday, January 21, 2019.

Mayor Hines will present the State of the City Address on Tuesday, February 26, 2019 at 6:00 p.m. The Chamber reception will begin at 5:00 p.m.

An AOPA Safety Seminar will be held at Beaver Lake Aviation on Wednesday, March 13, 2019 beginning at 7:00 p.m.

Motion by Jackson, second by Crafton to adjourn. Voice Vote: Yes-Unanimous. **Motion carried.**
Meeting adjourned at 4:35 p.m.